

JOB DESCRIPTIONS FOR WHS COMMITTEE

Andrew Bone – Managing Director and Person Conducting a Business or Undertaking/Officer _ - Geo. J. Bone & Sons Pty Ltd & Bone Building Development Company Pty Ltd-Responsible for a Safe Working Environment, Safe Systems of Work, Plant and Substances in a Safe Condition.

Chris Bone – Director – Geo. J. Bone & Sons Pty Ltd -Reports to Managing Director on any WHS.

Gary Gray – Manager – Bone Timber Industries -Reports to Managing Director on any WHS, identifies any hazards and assesses any risk in the workplace. Responsible for Personal Protective Equipment All employees report any hazards or risks to Manager.

Kym Buckingham-Manager-Bone Wholesale-Reports to Managing Director on any WHS, identifies any hazards and assesses any risk in the workplace. Responsible for Personal Protective Equipment. All employees report any hazards or risks to Manager.

Kim Parslow – Purchasing Manager – Geo. J. Bone & Sons Pty Ltd – Reports to Managing Director on WHS, identifies any hazards and assesses any risks in the workplace All employees report any hazards or risks to Manager.

Jeffrey Charlton Dean – Foreman – Bone Timber Industries –Reports to Manager on WHS, identifies any hazards and assesses any risks in the workplace. All employees report any hazards or risks to Manager.

Pam Ikonomou – WHS Coordinator/Rehabilitation & Return to Work Coordinator –Geo. J. Bone & Sons Pty Ltd – Reports to Managing Director on WHS, Administration tasks performed for WHS.

Paul Smith – Supervisor – BBDC – Reports to Managing Director on WHS, identifies any hazards and assesses any risks in the workplace.

WHS MEETINGS 2016 (SUBJECT TO CHANGE)

Monday – February 8th

Monday – May 9th

Monday – August 8th

Monday – November 7th